

Borough of Carlisle
Historical and Architectural Review Board

Meeting Minutes – October 6, 2025

Members present: Thomas Easterly, Chair; Alyssa DeBlasio; Joshua Dourte; and Doug Heineman⁷

Members not present: Ed Hazel; Jordon Holley; and Martin Siefering

Staff Members present: Jared Woolston, SCEP Director; Jim Sutter, Senior Planner; and Misty Adkins, SCEP Administrative Office Specialist

The meeting was called to order at 5:30 p.m.

Approval of Minutes:

Meeting Minutes – September 2, 2025 Regular Meeting

Mr. Heineman moved the September 2, 2025 regular meeting minutes be approved as presented. Mr. Dourte seconded the motion. The motion passed on a unanimous voice vote.

Regular Agenda:

1. Consideration of a request for a Certificate of Appropriateness for Donald McClean of 46 East Pomfret Street to install an electric meter.

The Applicant appeared before the HARB to present the request. Mr. Woolston stated the Borough is looking to ensure no historic details are being obscured by the meters and that is not the case in this proposal. He noted other meters are present at the front of buildings in the Historic Preservation District. Mr. Woolston stated staff has no issues with the request.

Mr. Heineman moved that the Board recommend Council approve the request for a Certificate of Appropriateness for Donald McClean of 46 East Pomfret Street to install an electric meter. Mr. Dourte seconded the motion. The motion passed on a unanimous voice vote.

2. Consideration of a request for a Certificate of Appropriateness for Mark Bayley of 17 West South Street to replace existing floorboards and trim around porch posts.

The Applicant appeared before the HARB to present the request and described it as an in-kind replacement. Mr. Dourte asked if the porch is two stories. The Applicant stated it is, but that no changes are being made to the bottom floor.

Mr. Heineman moved that the Board recommend Council approve the request for a Certificate of Appropriateness for Mark Bayley of 17 West South Street to replace existing porch floorboards and trim around porch posts. Mr. Dourte seconded the motion. The motion passed on a unanimous voice vote.

3. Consideration of a request for a Certificate of Appropriateness for Sinjin Martin of 285 South Pitt Street to replace windows.

The Applicant appeared before the HARB to present the request, the replacement of twelve (12) windows from the second and third stories. Upon a question from Mr. Dourte, the Applicant stated the replacement would include the entire frame.

Mr. Heineman moved the Board recommend Council approve the request for a Certificate of Appropriateness for Sinjin Martin of 285 South Pitt Street to replace window. Mr. Dourte seconded the motion. The motion passed on a unanimous voice vote.

4. Consideration of a request for a Certificate of Appropriateness for Ben Espenshade of 143-145 West Louthier Street to replace a slate roof.

The Applicant appeared before the HARB, requesting that the existing slate roof be replaced with architectural shingles. He stated his belief that projects of this nature have been approved in the Historic District in the past. Upon a question from Ms. DeBlasio, the exact location of the subject property was clarified.

Mr. Dourte inquired about the issue with the existing slate roof and noted that it does not appear to be very old. Mr. Woolston noted there appeared to be a previous replacement for the roof. He stated there is a mix of slate, asphalt, and composite shingles at the surrounding properties, creating a somewhat “hodgepodge” of roof styles in the area. He stated the guidance is to keep the original if possible, with “patch jobs” being acceptable. He stated the composite option was discussed with the Applicant as an alternative to asphalt, as it is consistent with the property and was recently utilized on West Pomfret Street.

The Applicant presented the proposed product to the HARB for their reference. He stated it is installed like asphalt but has the appearance of slate.

Mr. Dourte moved that the Board recommend Council approve the request for a Certificate of Appropriateness for Ben Espenshade of 143-145 West Louther Street to replace a slate roof, subject to the use of composite shingles up to and across the roof peak at the side of the structure facing West Louther Street, with architectural shingles permitted on the opposite side facing West Locust Avenue, and the proposed replacement of gutters and downspout be in-kind. Ms. DeBlasio seconded the motion. The motion passed on a unanimous voice vote.

5. Consideration of a request for a Certificate of Appropriateness for Cumberland County of 2 Courthouse Square to replace existing brick chimney in-kind and replace pavers.

The Applicant appeared before the HARB to present their request. Cumberland County would like to rebuild the existing chimney at the courthouse, which is showing significant deterioration. New brick would be utilized, and every effort would be made to match the existing brick and mortar. Additionally, the Applicant is proposing the replacement of four (4) deteriorated brownstone pavers in front of the main entrance.

Mr. Dourte moved that the Board recommend Council approve the request for a Certificate of Appropriateness for Cumberland County of 2 Courthouse Square to replace existing brick chimney in-kind and replace pavers. Ms. DeBlasio seconded the motion. The motion passed on a unanimous voice vote.

6. Consideration of a request for a Certificate of Appropriateness for Matthew Dorhour of 152 North Hanover Street for in-kind replacement of deck boards and roof boards and install new supports for a rear deck.

The Applicant appeared before the HARB to request an amendment to a previously approved Certificate of Appropriateness. The Applicant is requesting the amendment to allow for the approval of porch work visible from Locust Avenue.

Mr. Heineman moved that the Board recommend Council approve the request for a Certificate of Appropriateness for Matthew Dorhour of 152 North Hanover Street for in-kind replacement of deck boards and roof

boards and install new supports for a rear deck. Mr. Dourte seconded the motion. The motion passed on a unanimous voice vote.

7. Consideration of a recommendation to Borough Council for the Downtown Carlisle Association (DCA) to install a wall-mounted mural at 134 West High Street.

A representative from the DCA appeared before the HARB to describe a unique mural, consisting of multiple individually painted tiles, that is proposed to be temporarily installed on the side of the building at the subject property. Mr. Dourte inquired about the exact location of the building it will be located. Mr. Woolston reiterated the unique nature of this installation and noted the Borough is excited about the project. He stated the proposed mural does not conceal any unique features of value. The Applicant state the ribbon cutting will take place on the afternoon of October 22, 2025.

Mr. Dourte moved that the Board recommend Council approve the request for DCA to install a wall-mounted mural at 134 West High Street. Mr. Heineman seconded the motion. The motion passed on a unanimous voice vote.

There being no further business, the Board adjourned at 5:57 p.m.

Respectfully Submitted,

Jim Sutter, Senior Planner